



**BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2**  
**REGULAR BOARD MEETING**  
**MINUTES**

September 6, 2022

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**CALL REGULAR BOARD MEETING TO ORDER**

**Chairperson Orth** called the meeting to order **6:02 PM** at District #2, Station 210.

**THOSE PRESENT:**

Barry Orth, Chairperson  
Larry Howell, Commissioner  
Ron Duncan, Fire Chief (zoom)  
Dennis Bates, Asst. Fire Chief  
Caren Wheeler, District Secretary

**GUESTS:**

Jeannie Howell  
Lt. Jack Derderian, PIO  
Scott Hawley, Captain

**ABSENT:** Steve Rouse, Commissioner

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO THE AGENDA:** Executive Session for Personnel Qualifications

**AGENDA AND MINUTES:**

- Approval of the Agenda for the Regular Board Meeting dated 09-06-2022.
- Approval of the Regular Board Meeting Minutes dated 08-22-2022.

***Commissioner Howell moved to approve the agenda, for the Regular Board Meeting, dated September 6, 2022, and moved to approve the minutes of the Regular Board Meeting, dated August 22, 2022. Chairperson Orth seconded, and the motions passed.***

**IMPORTANT DATES:**

- **09-19-22, B2 Commissioners' Meeting, 3:30 PM, STA 210**
- **10-03-22, B2 Commissioners' Meeting, 6:00 PM, STA 210**
- 10-10-22, HOLIDAY: Columbus Day, Office Closed

**VOUCHERS:**

The following Vouchers are approved for payment from Fund 6802-101:

Bill Vouchers, in the amount of \$18,726.88;

***Commissioner Howell moved to approve and pay Bill Vouchers in the amount of \$ 18,726.88. Chairperson Orth seconded, and the motion passed.***

**CITY OF BENTON CITY:** *None.*

**PUBLIC COMMENT:** *None.*

**CORRESPONDENCE:**

- Mailer: WFCA 2022 Conference
- Letter: Benton City Faith Council Leadership Breakfast
- Email: Kale Guerin, IAFF Local I-24 Shop Steward

**FINANCIALS:** *None.*

**FIRE CHIEF'S REPORT:**

*Ron Duncan, Fire Chief*

- Dispatch has hired an Executive Director. Will start 9/15/22. He was a Deputy Chief for the City of Spokane, with a background in the fire service.



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*Dennis Bates, Asst. Fire Chief*

- Upgrade to CAD
- Active Shooter Training
- Labor Meeting scheduled.
- Benton City Daze this weekend. We will be in the parade and doing a first aid booth.
- Recruit school
- State Mob – Darrin Pettis dozer

**UNFINISHED BUSINESS:**

- BCFPD#2 Association Update – *None.*
- Equipment – *None.*
- STA 210 Upgrades – *Working on Server. Had a couple issues this weekend.*
- PIO: Jack Derderian – We did the annual slow down for the school zone with trucks.
- Conferences:
  - NAEFO Conference – September 16-21, 2022, Las Vegas (Orth, Howell)
    - Registrations and hotels reservation confirmed.
  - Fire Admin Conference – October 3-5, 2022, Richland, WA (Wheeler, Canada)
    - Registrations complete.
  - State Conference – October 27, 2022, Spokane, WA (Orth, Howell, Rouse, Bates)
    - Registrations and hotels reservations complete.
    - Snure Conference – Oct. 26, 2022, at 6:30 PM Davenport Grand Hotel
      - Attending: Bates, Orth, Howell and Rouse

**BUDGET:**

- Budget Workshop date CHANGE: November 4, 2022, at 9:00 AM Station 210.

**NEW BUSINESS:** *None.*

**PERSONNEL:**

- Excuse Commissioner Rouse from Commissioners' Meeting dated 09-06-2022.

***Commissioner Howell moved to excuse Commissioner Rouse from Commissioners' Meeting dated 09-06-2022. Chairperson Orth seconded, and the motion passed.***

**AGENDA ITEMS FOR NEXT MEETING:** *None.*

**EXECUTIVE SESSION:**

- **Executive Session for Personnel Qualifications per RCW 42.30.110**

An Executive Session was called to evaluate the qualifications of an applicant(s) for public employment. The session opened at 6:21 PM in Chief's Office for fifteen (15) minutes. At 6:36 PM, the session was extended ten (10) more minutes. At 6:46 PM, the session was extended five (5) more minutes. The Executive Session closed at 6:52 PM, and the Regular Meeting reconvened.

**ACTIONS:**

— ***Chairperson Orth moved to accept the resignation of Fire Chief Ron Duncan at the end of 2022 and to promote Assistant Fire Chief Dennis Bates to Fire Chief starting January 1, 2023. Contract negotiations to follow. Commissioner Howell seconded, and the motion passed.***



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- ***Chairperson Orth moved to delegate Fire Chief Duncan and Assistant Fire Chief Bates to develop a process to hire a replacement for the Assistant Fire Chief/Training position. Commissioner Howell seconded, and the motion passed.***
  - ***Chairperson Orth moved to hire Chief Duncan as a consultant for 2023. Contract negotiations to follow. Commissioner Howell seconded, and the motion passed.***

**ADJOURNMENT:**

***Chairperson Orth moved that the meeting be adjourned. Commissioner Howell seconded. There being no further business, Chairperson Orth adjourned the meeting at 6:58 PM.***

Attested:

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CAREN I. WHEELER, DISTRICT SECRETARY

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BARRY G. ORTH, CHAIRPERSON

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LARRY D. HOWELL, COMMISSIONER

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LEWIS S. ROUSE, COMMISSIONER