



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2
REGULAR BOARD MEETING
MINUTES

December 12, 2022

CALL REGULAR BOARD MEETING TO ORDER

Chairperson Orth called the meeting to order **3:30 PM** at District #2, Station 210.

THOSE PRESENT:

Barry Orth, Chairperson
Steve Rouse, Commissioner
Larry Howell, Commissioner
Dennis Bates, Asst. Fire Chief
Caren Wheeler, District Secretary

GUESTS:

Bill Reed, Captain
Scott Graf, Paramedic
Braden Shahan, New Recruit
Mason Everitt, New Recruit
Emmett Smillie, New Recruit
Nicole Strasser, New Recruit

Braden Mooney, Firefighter
Matt Phalen, Firefighter

ABSENT: Ron Duncan, Fire Chief

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA: *None.*

AGENDA AND MINUTES:

- Approval of the Agenda for the Regular Board Meeting dated 12-12-2022
- Approval of the Regular Board Meeting Minutes dated 12-05-2022

Commissioner Howell moved to approve the agenda, for the Regular Board Meeting, dated December 12, 2022, and moved to approve the minutes of the Regular Board Meeting, dated December 5, 2022. Commissioner Rouse seconded, and the motions passed.

IMPORTANT DATES:

- **12-17-22, B2 Christmas Party, 4:00 PM, STA 210**
- 12-23-22, HOLIDAY: Christmas Eve Observed, Office Closed
- 12-26-22, HOLIDAY: Christmas Day Observed, Office Closed
- 01-02-23, HOLIDAY: New Year's Day Observed, Office Closed
- **01-09-23, B2 Commissioners' Meeting, 6:00 PM, STA 210**
- 01-16-23, HOLIDAY: Martin Luther King Day Observed, Office Closed
- **01-23-23, B2 Commissioners' Meeting, 3:30 PM, STA 210**

VOUCHERS:

The following Vouchers are approved for payment from Fund 6821-101:

Payroll Direct Deposit, in the amount of \$45,216.50,
Payroll Voucher, in the amount of \$36,493.67,
Bill Vouchers, in the amount of \$29,190.96,

Grand Total of \$110,901.13

Commissioner Howell moved to approve and pay Payroll Direct Deposit, in the amount of \$45,216.50, Payroll Vouchers in the amount of \$36,493.67, and Bill Vouchers in the amount of \$29,190.96; for a Grand Total of \$ 110,901.13. Commissioner Rouse seconded, and the motions passed.

CITY OF BENTON CITY: *Bill Reed – at the last City of Benton City meeting the moratorium is 85% complete, City Budget reviews, and evaluation of upcoming construction projects.*

PUBLIC COMMENT: *None.*

CORRESPONDENCE: *None.*



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FINANCIALS: Financials up through October 2022.

FIRE CHIEF'S REPORT: *Assistant Chief Bates*

- Chief Duncan's retirement event will be January 4, 2023, at 1900 hours.
- Audit will be this year. Time frame could be March.
- Matt Sept with Country Financial has awarded us a grant of \$2,500 for tools.

UNFINISHED BUSINESS:

- BCFPD#2 Association Update – *None*.
- Equipment – *None*.
- STA 210 Upgrades – *None*.
- PIO Jack Derderian – *None*.
- Conferences:
 - Leadership Conference – March 1-3, 2023, Columbia Riverfront, Portland, OR
 - Attendees: Commissioner Orth

NEW BUSINESS:

- Adopt revised Resolution 2022-10-R1, Cancellation of Unclaimed Warrants 2021.

Commissioner Howell moved to adopt revised Resolution 2022-10-R1 for the Cancellation of Unclaimed Warrants from 2021. Commissioner Rouse second and the motion passed.

- Adopt Resolution 2022-11, Declaring Apparatus Surplus to the needs of the District for Disposal.

Commissioner Howell moved to adopt Resolution 2022-11, Declaring Apparatus Surplus to the needs of the District for Disposal. Commissioner Rouse second and the motion passed.

PERSONNEL: Introduction of new recruits.

AGENDA ITEMS FOR NEXT MEETING: *None*.

EXECUTIVE SESSION:

- **Executive Session for Personnel Qualifications and/or Performance Review per RCW 42.30.110** (*Evaluate the qualifications of an applicant for public employment or review the performance of a public employee.*)

An Executive Session was called for 30 minutes to discuss the new Fire Chief contract. The session opened at 3:56 PM in Chief Duncan's office. At 4:23 PM, the session was extended thirty (30) more minutes. The Executive Session closed at 4:46 PM, and the Regular Meeting reconvened.

- Board to accept and sign the new Fire Chief contract for Chief Dennis Bates.

Commissioner Howell moved that the board accepts and signs the new Fire Chief contract for Dennis Bates. Commissioner Howell seconded, and the motion passed.



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ADJOURNMENT:

Commissioner Howell moved that the meeting be adjourned. Commissioner Rouse seconded. There being no further business, Chairperson Orth adjourned the meeting at 4:49 PM.

Attested:

_____/_____/_____
CAREN I. WHEELER, DISTRICT SECRETARY

_____/_____/_____
BARRY G. ORTH, CHAIRPERSON

_____/_____/_____
LARRY D. HOWELL, COMMISSIONER

_____/_____/_____
LEWIS S. ROUSE, COMMISSIONER