



**BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2**  
**REGULAR BOARD MEETING**  
**MINUTES**

January 18, 2024

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CALL REGULAR BOARD MEETING TO ORDER

**Chairperson Orth** called the meeting to order **4:08 PM** at District #2, Station 210.

THOSE PRESENT:

Barry Orth, Chairperson  
Larry Howell, Commissioner  
Steve Rouse, Commissioner 4:11 PM  
Todd Dormaier, Assistant Chief  
Caren Wheeler, District Secretary

GUESTS:

ABSENT: Dennis Bates, Fire Chief

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA: *None.*

AGENDA AND MINUTES:

- Approval of the Agenda for the Regular Board Meeting dated 01-18-2024.
- Approval of the Regular Board Meeting Minutes dated 01-08-2024.

***Commissioner Howell moved to approve the agenda for the Regular Meeting dated January 18, 2024, and moved to approve the minutes of the Regular Board Meeting dated January 8, 2024. Chairperson Orth seconded, and the motions passed.***

IMPORTANT DATES:

- 02-03-2024, Tri County Meeting, 9:00 AM, STA 210
- **02-05-2024, B2 Commissioners' Meeting, 4:00 PM, STA 210, Monday**
- **02-15-2024, B2 Commissioners' Meeting, 4:00 PM, STA 210, Thursday**
- 02-19-2024, Holiday – President's Day – Office Closed

VOUCHERS:

The following Vouchers are approved for payment from Fund **6821-101**:

Payroll Direct Deposit, in the amount of \$46,319.69;

Payroll Voucher, in the amount of \$57,121.28.

**13th Month 2023 – Payroll Vouchers** in the amount of \$8,899.24.

Bill Vouchers, in the amount of \$20,663.68.

**13<sup>th</sup> Month 2023 – Bill Vouchers** in the amount of \$10,027.96.

*Grand total \$143,031.85*

***Commissioner Howell moved to approve and pay Payroll Direct Deposit, in the amount of \$46,319.69, Payroll Vouchers in the amount of \$66,020.52, Bill Vouchers in the amount of \$30,691.64; for a Grand Total of \$143,031.85. Chairperson Orth seconded, and the motions passed.***

PUBLIC COMMENT: *None.*

CITY OF BENTON CITY: *None.*

CORRESPONDENCE: *None.*



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FINANCIALS: Financials up through December 2023.

FIRE CHIEF'S REPORT: Todd Dormaier, Assistant *Fire Chief*

- LODD at WWFD Sunday. Benton 2 will be sending an engine and contingent to services on the 27<sup>th</sup>. We may be called on to provide other support.
- Chief Dormaier is on the IMT team assisting with coordinating the services and supporting WWFD and other agencies surrounding them.
- We are working to get the details for Jack Baker funeral services. It appears that they will also be on the 27<sup>th</sup>. The Firefighter's Association is working on send something to the family.
- Chief Dormaier secured a DNR Phase 2 grant for our tractor and Low boy. The ow boy is off to the shop to be refurbished. The tractor will be in our shop over the winter to be upfitted. The goal is to have both completed prior to pre-season dozer training.
- E1213 has returned from Connell. Chief Woffenden and the agency express their thanks.
- We are working through the State Audit. We have received requests for clarifications on a couple of items. District Secretary, Caren, is currently working on them. We also received the invoice for services, and it is quite a bit lower than the estimated amount the State stated it would cost.

UNFINISHED BUSINESS:

- BCFPD#2 Association Update – *None*.
- Equipment – *Chief's report*.
- STA 210 Upgrades – *Chief's report*.
- PIO (John Derderian /Lt. Jack Derderian) – *None*.
- Safety (Captain Mike Meyer) – *None*.
- Conferences:
  - Northwest Leadership Seminar – March 6-8, 2024, Portland, OR
    - Orth and Ruse to attend.

NEW BUSINESS:

- Adopt Resolution 2024-01, Declaring certain property surplus to the needs of the District.

***Commissioner Howell moved to adopt Resolution 2024-01, Declaring certain property surplus to the needs of the District. Commissioner Rouse seconded, and the motion passed.***

STATE AUDIT 2020-2021-2022:

- Invoice L158668 - \$4,931.85

PERSONNEL: *None*.

AGENDA ITEMS FOR NEXT MEETING: Add executive session to evaluate hiring career firefighter.

EXECUTIVE SESSION: *None*.



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**ADJOURNMENT:**

***Commissioner Howell moved that the meeting be adjourned. Commissioner Rouse seconded. There being no further business, Chairperson Orth adjourned the meeting at 4:27 PM.***

Attested on: \_\_\_\_\_

\_\_\_\_\_  
CAREN WHEELER, DISTRICT SECRETARY

\_\_\_\_\_  
BARRY G. ORTH, CHAIRPERSON

\_\_\_\_\_  
LARRY D. HOWELL, COMMISSIONER

\_\_\_\_\_  
LEWIS S. ROUSE, COMMISSIONER