



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 2
REGULAR BOARD MEETING
MINUTES

November 21, 2024

CALL REGULAR BOARD MEETING TO ORDER

Chairperson Orth called the meeting to order **4:01 PM** at District #2, Station 210.

THOSE PRESENT:

Barry Orth, *Chairperson*
Steve Rouse, *Commissioner*
Larry Howell, *Commissioner*
Dennis Bates, *Fire Chief*
Todd Dormaier, *Assistant Chief (16:10)*
Caren Wheeler, *District Secretary*

GUESTS:

Past Comm Dewayne Smith
Bill Reed
Cpt. Kale Guerin

ABSENT: *None.*

PLEDGE OF ALLEGIANCE

ADDITIONS TO THE AGENDA: *None.*

AGENDA AND MINUTES:

- Approval of the Agenda for the Regular Board Meeting dated 11-21-2024.
- Approval of the Regular Board Meeting Minutes dated 11-04-2024.

Commissioner Howell moved to approve the agenda for the Regular Meeting dated November 21, 2024, and moved to approve the minutes of the Regular Board Meeting dated November 4, 2024. Commissioner Rouse seconded, and the motions passed.

IMPORTANT DATES:

- 11-28-2024, HOLIDAY: Thanksgiving, Office Closed
- 11-29-2024, HOLIDAY: Thanksgiving Friday, Office Closed
- **12-09-2024, B2 Commissioners' Meeting, 4:00 PM, STA 210, Monday**
- **12-13-2024, Christmas Party, 6:00 PM, Friday**
- **12-19-2024, B2 Commissioners' Meeting, 4:00 PM, STA 210, Thursday**
- 12-24-2024, HOLIDAY: Christmas Eve, Office Closed
- 12-25-2024, HOLIDAY: Christmas Day, Office Closed
- 01-01-2025, HOLIDAY: New Years Day, Office Closed



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VOUCHERS:

The following Vouchers are approved for payment from Fund **6821-101:**

Payroll Direct Deposit, in the amount of \$43,302.14,

Payroll Voucher, in the amount of \$35,789.85,

Bill Vouchers, in the amount of \$20,251.21,

Grand Total of \$ 99,343.20

Commissioner Howell moved to approve and pay Payroll Direct Deposit, in the amount of \$43,302.14, Payroll Vouchers in the amount of \$35,789.85, and Bill Vouchers in the amount of \$20,251.21; for a Grand Total of \$99,343.20. Commissioner Rouse seconded, and the motions passed.

PUBLIC COMMENT: *Past Comm Dewayne Smith*

- Discussed options with commissioners about how commissioners can help increase volunteer personnel by collaborating with other fire districts and organization's resources for outreach. Things such as School Workday, Tri-County, Job fairs, in house incentives, etc.

CITY OF BENTON CITY: *Bill Reed*

- Updated on FEMA Flood Plane issue.

CORRESPONDENCE: *None.*

FINANCIALS: *Financials up through October 2024.*

FIRE CHIEF'S REPORT:

- Regional radio project. Still moving forward, seeking funding and working on the logistics and operational plans. We have narrowed down a fleet map (channel program list) and have a solution for paging. It has a possible funding impact for agencies needing paging that is outside the project funding through Motorola. We are seeking other sources to cover this and several other expenses in the project.
- We are still down 3 FF/PM positions, 4 Resident positions and would like to gain at least 7 more volunteers. We are continuing to advertise and are actively recruiting. We do have 3 possible residents in the "pipeline". Interviews and physical agility testing were completed today. If Medical and background comes back good, they will start early December.
- We still have 1 Volunteers & 2 Residents in Structure Academy that is nearing completion Live Fire for them is This Saturday.



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- We are still working with the City to get the last hydrant placed in the Blacktop addition.
- Our new Training Officer will be changing our training platform for the district on the 1st of the year. Many of the local agencies are doing the same. It has the promise of easier use, better content, better tracking based on standards and more cost effective.
- We are close to narrowing down our maintenance tracking software. We hope to have it implemented in the 1st Qtr. of next year. Darrin is demoing it currently.
- I am still working through revisions to our SOGs. I plan on implementing it on the 1st of the year.

UNFINISHED BUSINESS:

- BCFPD#2 Association Update – *None.*
- Equipment – *None.*
- STA 210 Upgrades – *None.*
- PIO – *None.*
- Safety (Captain Mike Meyer) – *None.*
- Conferences: *Northwest Leadership Conference: March 5-7, 2025*
 - *Attendees: Orth, Rouse, Guerin, and Dormaier*

NEW BUSINESS:

- 2025 Commissioner Calendar Review

BUDGET 2025:

- Adopt Resolution 2024-05, Resolution of Annual Fire Levy Budget for 2025.

Commissioner Howell motion to adopt Resolution 2024-05 Annual Fire Levy Budget for 2025. Commissioner Rouse seconded, and the motion passed.

- Adopt Resolution 2024-06, Resolution of Annual EMS Levy Budget for 2025.

Commissioner Howell motion to adopt Resolution 2024-06 Annual EMS Levy Budget for 2025. Commissioner Rouse seconded, and the motion passed.

- Adopt Levy Certification for 2025.

Commissioner Howell motion to adopt Levy Certification for 2025. Commissioner Rouse seconded, and the motion passed.



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- Adopt Resolution 2024-07, Resolution of Annual Budget for 2027.

Commissioner Howell motion to adopt Resolution 2024-07 Annual Budget for 2025. Commissioner Rouse seconded, and the motion passed.

PERSONNEL: None.

AGENDA ITEMS FOR NEXT MEETING: None.

EXECUTIVE SESSION: None.

ADJOURNMENT:

Commissioner Howell moved that the meeting be adjourned. Commissioner Rouse seconded. There being no further business, Chairperson Orth adjourned the meeting at 5:13 PM.

Attested on: _____

CAREN WHEELER, DISTRICT SECRETARY

BARRY G. ORTH, CHAIRPERSON

LARRY D. HOWELL, COMMISSIONER

LEWIS S. ROUSE, COMMISSIONER